



# GDPR Data Breach Notice Letter

My Company  
Additional Information  
Street, Number  
City, Region  
Country

## Customer Name,

At My Company, we respect the privacy of your personal data. We are writing to let you know about a data security incident that involves the personal information you have with us.

On Jan 01, 2019, we have discovered a data breach in our systems. The data accessed may have included the following types of personal information:

- Identify types of personal information breached: Email, First and Last Name

To the best of our knowledge, the data accessed did not include any:

- Identify types of personal information not breached: Shipping Address

We deeply regret that this incident occurred. We are conducting a review of the affected records and of all our computer systems. We will notify you if there are any significant developments.

We have implemented additional security measures designed to prevent future attacks and to protect your personal information and the privacy of our customers.

We kindly ask you to review the attachment to this letter for further information on steps you can take to protect your information.

For further information and assistance, please contact us by visiting our website [www.mywebsite.com/data-breach](http://www.mywebsite.com/data-breach)

Sincerely,  
My Name  
Position at My Company

TermsFeed

Learn more at: [GDPR Data Breach Notice Letter @ TermsFeed](#)

Disclaimer: Legal information is not legal advice